

Date: **October 29, 2024**  
Prepared by: **Scott Johnson, Director of Education**  
Subject: **Policy Approval – Director’s Office**

## **Background**

The following policies and their associated procedures were submitted to the Policy Vetting Committee for review on September 17, 2024:

- **Sec. A Policy – Board Code of Conduct**
- **Sec. A Policy – Director of Education Role and Accountability**

The Policy Vetting Committee has recommended that the Board approve the revised versions of these policies and related procedures at the Regular Board Meeting on October 29, 2024.

*Board Code of Conduct* – this policy and procedure have undergone a comprehensive review to ensure alignment with updated requirements from the Ministry of Education. Amendments include clearer expectations for Board members and the integration of guidelines from the Ontario Human Rights Code and the Education Act.

*Director of Education Role and Accountability* – this policy and procedure outline the process for evaluating the Director of Education's performance. The revised policy, renamed the Catholic Director of Education Performance Appraisal, emphasizes the Director's accountability for implementing the Multi-Year Strategic Plan and adherence to Board policies. The update refines the timeline and procedure for annual appraisals, focusing on measurable goals and organizational achievements while ensuring adherence to updated legislation from the Ministry of Education.

## **Recommendations**

**That the St. Clair Catholic District School Board receive the report: *Policy Approval – Director’s Office*, for information.**

**That the St. Clair Catholic District School Board approve *Sec. A Policy – Board Code of Conduct*, effective October 29, 2024.**

**That the St. Clair Catholic District School Board approve *Sec. A Policy – Catholic Director of Education Performance Appraisal*, effective October 29, 2024.**